

ADVANCED Progress Out of Poverty Index (PPI) Standards of Use

The following 'ADVANCED PPI Standards of Use' outline the features of an integrated advanced PPI user. Organizations must meet all the BASIC standards and at least one advanced standard from each of the following categories to be classified as ADVANCED PPI users.

PPI Definitions

<u>PPI</u>	PPI scorecard + PPI lookup table
<u>PPI Scorecard</u>	PPI questions + responses + associated values
<u>PPI Lookup Table</u>	Poverty lines + PPI score ranges + likelihoods for each PPI score range

ADVANCED Standards	
INTENT	
1	The organization has identified a SPM/PPI "Champion" (or clearly articulated responsibilities for various staff) to manage and monitor the SPM/PPI process.
2	PPI results have informed a policy or operational shift.
3	PPI results have informed product design decisions and/or market research.
PROCESS	
4	All staff (or individuals) involved in the PPI process (collection, entry, training, analysis, and reporting) have clear descriptions of each element in the process.
5	The capture of PPI data is integrated into the organization's management information system (MIS).
6	PPI data entry is checked for accuracy at the point of entry. This check includes at least 5% of PPI data and takes place after the data is entered into the data collection system. This check is performed by someone other than the data encoder.
7	Access to consolidated PPI data in the MIS is restricted to a small number of key staff.
8	A back-up (either physically or electronically) exists for the PPI scorecards for back checking.
TRAINING	
9	Internal staff capacity exists to train new and current staff on the PPI. Training includes PPI concepts and operational requirements.
10	Staff (or individuals) involved in data analysis are properly trained in accurate PPI analysis and reporting guidelines.
REPORTING	
11	Poverty level results are integrated with other available client information in management reports (such as client demographics, product information, and other social indicators).
12	Poverty level results are included in the Annual Report.
13	Poverty level results are communicated regularly to field staff (for example, results are discussed at branch office meetings).
14	Poverty level results are communicated/reported to the board and/or investors.
15	Poverty level results are reported to the MIX (in the Social Performance/Poverty Measurement section) and/or to national associations.
16	Indication of any specific donor funded the use of the PPI in external reporting.
17	Actions and policy changes resulting from PPI data analysis are tracked.
18	Poverty level results are contextualized with the local poverty rates of the country/region/state when available.